

2025-2026 SCHOOL YEAR

Administration



Principal Dr. Alina M. Diaz Blanco



Assistant Principal Ms. Anna Maria Navarro

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Help
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Ms. Alamo	ESOL Chairperson Gifted Chairperson	Schedule Changes Testing Coordinator
Ms. Bryson	Lunch Applications	Tardies Metro Passes
Ms. Calvo	OSP	
Ms. Torres	Attendance Manager	
Ms. Corzo	Activities Director Field Trips & School Trips Distribution of Mobile Devices & Assistance, Social Media	Graduation Ceremony School Clubs School Events & Activities Student ID's Media Specialist
Ms. Ledo	AP Coordinator Foreign Language Advisor Lead Teacher Proficiency Testing Coordinator	PSAT Coordinator SAT & ACT Coordinator Teacher & Student Aide Coordinator
Ms. Dominguez	Academic Advisement Dual Enrollment FLVS	Student Services School Counseling SAT & ACT Waivers
Ms. Luis	CAP Advisor College Signing Day Dual Enrollment	Scholarships Transcripts Student Parking

Schedule Changes

ESOL Chairperson

Warning Bell 7:15 a.m.

Period 1/2	7:20 AM - 8:50 AM
Advisement	8:50 AM - 9:00 AM
Passing	9:00 AM - 9:05 AM
Period 3/4	9:05 AM - 10:35 AM
Passing	10:35 AM - 10:40 PM
Period 5/6	10:40 PM - 12:45 PM
LUNCH 1	10:40 AM - 11:10 AM
Passing	11:10 AM - 11:15 AM
LUNCH 2	11:15 AM - 11:45 AM
Passing	11:45 AM - 11:50 AM
LUNCH 3	12:15 PM - 12:45 PM
Passing	12:45 PM- 12:50 PM
Period 7/8	12:50 PM - 2:20 PM



INTERNATIONAL STUDIES PREPARATORY ACADEMY 2025 - 2026 ISPA HIGH SCHOOL BLOCK SCHEDULE CALENDAR



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June 2026					
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	March 2026				
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30	31				

B DAY	Periods 2,4,6,8 Recess Day (10
0	Teacher Planning Day mon)
Ö	Teacher Planning Day available to OP
0	TPD - NO OPT / District-wide PD Da
	Legal Holiday Recess Da
•	Available to OPT Legal Holida
	Beg/End of Grading Period (12 mon)

A DAY Periods 1,3,5,7 New Teachers

Magnet Enrollment Agreement

- Your academic progress will be monitored by ISPA and any significant decline in academics, effort, conduct and/or attendance during the school year will result in academic probation.
- Students must maintain a 2.5 unweighted Grade Point Average (GPA) in all academic subjects. Failure to maintain this GPA will result in academic probation for the student.
- Students accepted into ISPA are expected to maintain a minimum 2.5 in conduct and are to maintain above average grades in conduct while in the program.

Magnet Enrollment Agreement

- Failure to adhere to the academic and conduct requirements will result in withdrawal from ISPA.
- Violation of the Miami-Dade County Public Schools Code of Student Conduct may result in probation or possible immediate exit from the program. http://ehandbooks.dadeschools.net/policies/90/index.htm
- A student who engages in conduct that is detrimental to the learning environment of the school (including faculty, staff, other students), whether it occurs on campus, off campus, or online will be disciplined by the school administration. This includes, but is not limited to:
 - Harassment, sexual and/ or cyber-bullying
 - o Theft, extortion, arson
 - Use, sale, distribution or possession on school grounds of any weapons, drugs (and paraphernalia), tobacco (and paraphernalia such as vape pens), liquor and/or fireworks
 - o Habitual truancy, absenteeism
 - Cheating/Plagiarism

Attendance Policy

STUDENTS MUST BE SEATED IN THEIR FIRST/SECOND PERIOD CLASS AT 7:20 A.M.

A student who has ten (10) or more cumulative absences, tardies and/or early dismissals in an annual course or five (5) or more class absences in a designated semester course may have quarterly, semester and final grade(s) withheld.

Students who accumulate 10 or more cumulative absences and/or 20 cumulative tardies will not be allowed to participate in interscholastic competitions, performances, and/or school activities for the remainder of the school year.

Parents can request an admit via email to <u>7571attendance@dadeschools.net</u> by stating the cause for the absence and attaching any necessary documentation.

Attendance Policy

- Students who are tardy to school must report to the office to secure an admit.
- Students will be issued a detention after their 3rd tardy and with every additional tardy.
- Excessive tardies may result in loss of privileges, detention(s), parent conference, and/or suspension.
- Students must not be picked up within the final thirty minutes (1:50 PM) of the school day unless the principal or principal's designee determined it is an emergency.
- Individuals not listed in the emergency contact card will not be permitted to sign a student out of school.
 - There will be no exceptions to this rule.
 - Parents are to update emergency contact information as needed.



- Leadership Class: RISE [mandatory elective].
- All RISE classes are held during Period 3 schoolwide.
- Classes are by grade level.
- RISE Facilitators will help guide activities that will take place during this class.
- Your WILL receive a grade in the gradebook for this class based on completed assignments etc.
- FLEX days can be used to meet with certain teachers (preapproved) and to complete FLVS course work etc. as approved by your RISE facilitator.

Uniform Policy



- Students are required to wear straight cut, khaki pants.
- Pants must be worn at the student's waistline.
- Shorts, capri pants, cargo pants, or skirts are not permitted.
- Jogger pants and flare pants are allowed.
- Shirts may be Navy Blue, Hunter Green or Red and must have the ISPA logo on the upper left-hand side of the shirt.
- No open-toed or backless shoes: sandals are not permitted.
- Sneakers are recommended for all students.
- Sweaters must be ISPA sweaters. OLD Senior Sweaters are only permitted on Denim Days with payment.
- Senior Sweats Sets may be worn Wednesdays and Fridays.
- NO other sweaters are allowed, except COLLEGE SWEATERS on selected MONDAYS. (Beginning in October)
- Club shirts can be worn on FRIDAYS.
- ISPA uniforms & sweaters may be purchased on THURSDAYS at the PTA Spirit Store or on their website: www.ispa-ptsa.com.

Denim Fridays

- Jeans are ONLY allowed on FRIDAYS for those students that submitted the DENIM DAYS payment via the PTSA SQUARE.
 - \$40 payment link is available in the ISPA Instagram
- Jeans must be BLUE in color with no rips, tears, holes ...



Cafeteria Etiquette & Composting

Be polite to cafeteria staff when requesting food items.

Clean up any spills that you make & pick up after yourself by throwing your trash into the garbage bin.

Collaborate with GenCLEO members & their composting efforts.



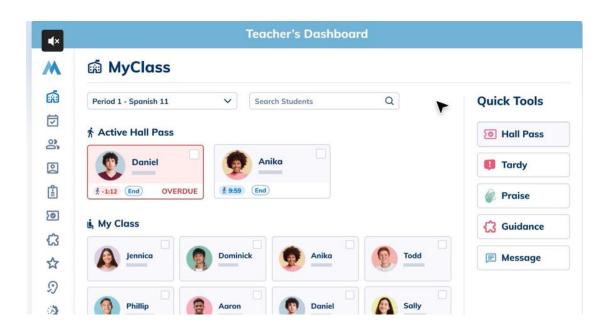
Wireless Communication Devices

In accordance with House Bill 1105 (HB 1105), the District is establishing updated procedures regarding Wireless Communication Devices (WCDs) for the 2025–2026 school year.

Grades 9-12 - Controlled Use

- Permitted during the school day, but not during instructional time unless explicitly directed by a teacher for educational purposes.
- Exceptions: designated areas with administrative approval, documented IEP/504 accommodations, or medical authorization. Directions related to the exceptions process will be shared under separate cover.
- Corrective Actions: Using or displaying a personal wireless communication device without an approved exception is classified as a Level I Behavior, and only Level I Corrective Strategies may be applied.

Electronic Hall Passes - MINGA



Emergency Procedures

IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

STUDENTS

Clear the hallways and remain in room or area until the "All Clear" is announced Do business as usual

ADULTS Close and lock the door

Account for students and adults Do business as usual



SECURE! Get inside. Lock outside doors.

STUDENTS

Return to inside of building Do business as usual

ADULTS

Bring everyone indoors Lock outside doors Increase situational awareness Account for students and adults Do business as usual



LOCKDOWN! Locks, lights, out of sight.

STUDENTS Move away from sight Maintain silence Do not open the door

Recover students from hallway if possible Lock the classroom door Turn out the lights Move away from sight Maintain silence Do not open the door Prepare to evade or defend



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to If possible, bring your phone Follow instructions

ADULTS

Lead students to Evacuation location Account for students and adults Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy.

STUDENTS

Use appropriate safety strategy for the hazard

Hazard Safety Strategy

Tornado Hazmat Earthquake Drop, cover and hold Get to high ground

Evacuate to shelter area Seal the room

ADULTS Lead safety strategy

Account for students and adults Notify if missing, extra or injured students or adults



FIRE DRILL PROCEDURES

- Familiarize yourself with your classroom's evacuation route.
- Exit the building in an orderly fashion without talking.
- Stay together as a class.
- Always stay on the sidewalk.
- Follow all verbal instructions.



METRO CARDS

Mandatory: METRO PASS PROGRAM PARTICIPATION CONTRACT



Students who live further than 2 miles from ISPA are eligible to receive a MetroCard.



A shuttle service will be provided from the South Miami station to the school every morning at 7:00 a.m. and 2:30 in the afternoons.



If your address changes, you must provide the necessary documentation to Ms. Calvo.



Contact Ms. Navarro for Questions:

amnavarro@dadeschools.net

Mobile Devices



MANAGER AT OUR SCHOOL

Break/Fix Plan Coverage

- **Accidental Damage**
- Flood, Fire, Vandalism

- sale responsibility of the assigned use and their parent/guardian



Student & Year

If you request a mobile device from ISPA, the insurance fee is \$30.00 The User Agreement must be signed before a device is assigned to you

**BRING YOUR CHARGERS TO

SCHOOL EVERY DAY**

Chargers Are Not Covered

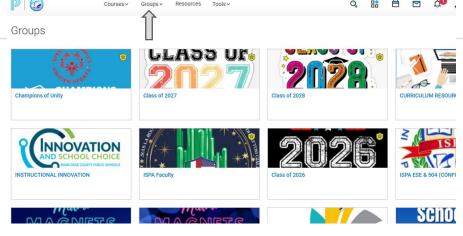
by Insurance!

SCHOOLOGY

ISPA SCHOOLOGY PAGE:

Students and Parents have access, and a lot of information is shared under RESOURCES.

Each class has a Schoology page where important information is posted.



Google Gmail

- No Change to Email Address: Student email addresses will remain the same: studentID@students.dadeschools.net.
- No Change to Login Credentials: Students will continue to use their existing student ID and password to access their new Gmail accounts. Their login credentials will not change.

Through the M-DCPS portal, which will redirect to Gmail after the migration on July 29, 2025.

Direct access via <u>mail.google.com</u> will also be available starting after July 29, 2025.



SENDING E-MAILS VIA YOUR PERSONAL E-MAIL ACCOUNT WILL RESULT IN IT BEING SUSPECTED AS SPAM & BEING SENT TO A JUNK EMAIL FOLDER.

INTERNET Policy

Network access is a privilege. Each student must agree to the following set of rules to use the Internet. If these rules are violated in any manner, student access will be terminated, and disciplinary actions may follow.

- Use the Internet to access only educationally relevant materials as requested by teachers.
- **NEVER** transmit obscene messages or pictures through web pages or e-mail.
- NEVER damage computers or alter the computer network in any manner.
- **NEVER** use inappropriate language, nor engage in illegal activities, and never use the Internet in such a way as to disrupt others.
- **NEVER** download games, music, or programs onto a school computer unless permitted by an administrator.

Online School Payment

- ISPA students & parents can log into the Miami-Dade County Public Schools website at www.dadeschools.net using their credentials and access the OSP link under the APPS TAB to access the online payment system.
- You may use your Visa® or MasterCard® credit or debit card to make a purchase.
- Once payment is received electronically by the school, your account will be credited.

PSAT / NMSQT



ADMINISTRATION DATES= October 14 and 15, 2025

The PSAT/NMSQT is now digital! The test is easier to take, shorter, has more time per question and comes with a built-in calculator.



To prepare, full-length adaptive digital PSAT/NMSQT practice is available on the Bluebook[™] app. More resources are available at the Official Digital SAT Prep on Khan Academy.



Several scholarships use PSAT/NMSQT scores to find eligible juniors. Other partners and programs can help you get funding for college and academic honors.

ONLY FOR SENIORS MISSING CONCORDANT SCORE



GradTrack

- Access your
 Student Portal
- 2. Go To REPORTS TAB
- 3. Click Grad Track

5 Point Rule will be addressed during your RISE classes.

Community Service

HTTP://ISPA.DADESCHOOLS.NET

STUDENTS TAB \rightarrow COMMUNITY SERVICE STUDENT GUIDE TO COMMUNITY SERVICE

- INTERNATIONAL HOURS WILL BE ACCEPTED FROM RECOGNIZED AGENCIES.
- ISPA REQUIRES 200 COMMUNITY SERVICE HOURS FOR GRADUATION.
- ISPA'S STUDENT GOVERNMENT ASSOCIATION WILL PROVIDE MANY OPPORTUNITIES FOR COMMUNITY SERVICE THROUGHOUT THE SCHOOL YEAR.

Community Service Hours

- Initial hours are due by October 24, 2025.
- Additional community service hours are due by January 23, 2026. (instructions will be forthcoming)
- ALL community service hours must be submitted by April 1, 2026.



For questions, please e-mail: Ms. Dominguez @ i.dominguez@dadeschools.net Ms. Luis @ nluis@dadeschools.net



Silver Knight Nominations

The Miami Herald Silver Knight Awards is one of the nation's most highly regarded student awards programs. The purpose of this awards program is to recognize outstanding students who have not only maintained good grades but have also unselfishly applied their special knowledge and talents to contribute significant service to their schools and communities

Art	English & Literature	Science
Athletics	General Scholarship	Speech
Business	Journalism	Social Science
Digital & Interactive Media	Mathematics	Speech
Drama	Music & Dance	Vocational Technical & World Languages



CAP Office

CAP Advisor Ms. Nadia Luis nluis@dadeschools.net

- SCOIR Calendar to set up a meeting is already available.
- Office Hours: During Lunch or RISE (email Ms. Luis)
- Students may not schedule appointments during instructional time. I will not meet with anyone that does not have an appointment. You mail email 48 hours in advance, to meet during RISE period 3.
- Response to emails will occur within 48 hours of when the email was sent.

SCOIR College Network

Understanding the Application Materials

https://www.scoir.com/students/first-year-applications

Instructions for completing The Common App

https://www.youtube.com/watch?v=k5a1nyKHJ_g

MORE INFORMATION WILL BE PROVIDED THROUGH RISE

Scholarships

Create an Account to Qualify for Microscholarships https://www.raise.me

Create an Account to Access Scholarships

https://www.fastweb.com

SCHOLARSHIPS CAN BE ACCESSED THROUGH OUR WEBSITE

https://internationalstudiesprep.net/college-corner/

Transcript Requests

- Requests must be made 48 hours in advance.
 - E-mail requests to Ms. Luis at <u>nluis@dadeschools.net</u>.
- Updated transcripts will be available September.
- Transcripts are updated as follows:
 - Beginning of the academic year: September
 - Mid-Year: February, with the first semester grades
 - Final Transcripts: Mid June
- Transcripts will be sent through SCOIR or directly to the school, <u>not</u> through Common App.

Senior Parent Night

MANDATORY FOR ALL SENIOR PARENTS &/OR GUARDIANS

Thursday, September 4, 2025 4:30 - 6:00 P.M. ISPA Café

This meeting is only for parents and/or guardians



Activities Office Hours

Before School	7:00 – 7:15 a.m.
Lunch Blocks	10:35 – 12:45 p.m.
After School	2:20 – 2:45 p.m.

Activities Director: Ms. Maria Corzo

Email: mgarcia14@dadeschools.net



Media Release Form

During the school year, you may be photographed, videotaped, or interviewed at various school sponsored events.

With your consent, the photograph, video, or interview may be reproduced and released for use in the media, i.e., newspapers, brochures, videos, television, the internet, and Miami-Dade County Public Schools websites & social media platforms such as Facebook, Twitter, etc.







Sonion Exponts

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	EVENT	DATE[S]	PRICE	LOCATION
	Club Rush Week	September 8-12, 2025		Lobby
	Senior Teacher Take Over	September 22, 2025	Varies	ISPA
	Spirit Week/United Way	October 20-24	\$10/Week	Schoolwide
	Holiday Spirit Week	December 15-19	\$10/Week	Schoolwide
	World Cup	January 15, 2026	\$15-\$20	Coral Reef Park
	Senior Breakfast	February 10, 2026	\$95-\$105	Rusty Pelican
	Wicked Spirit Week	April 13-17, 2026	\$10/Week	Schoolwide

Tentative April 17, 2026 \$190 - \$205

\$160

\$20-25

April 24, 2026

May 21, 2026

2026 GradBash

Senior Prom

Senior Picnic

Universal Studios

Islands of Adventure Hotel Colonnade

Coral Gables

TBA

Honor Societies

National Honor Society	National Spanish Honor Society	
National Art Honor Society	Rho Kappa Honor Society	
National French Honor Society	Tri-M Music Honor Society	
National Italian Honor Society		

- ISPA'S HONOR SOCIETIES HAVE A MINIMUM GPA REQUIREMENT & MEMBERSHIP FEE.
- Students who accept membership and are inducted into a chapter should be aware of the time and commitment involved with this honor.
- Students that do no abide by the chapter bylaws and member attendance obligations will not receive an honor cord.

You can attend ISPA and play a sport/sports for your home school.

Contact your home school's Athletic Director for tryout schedules.

Wear your jersey on gamedays.

Provide Ms. Corzo with a copy of your game and practice schedule.



Fundraising











MEXICAN GRILL

Pre-Sale ONLY Choose your color!



MENTOR MENTEE MEANT TO BE PROGRAM

The program is open to any NEW student to ISPA.

This program pairs NEW students to ISPA with experienced 12th grade mentors.

Seniors will maintain contact with their mentee throughout the year, through meetings and events.

Interest surveys have been posted on Class of 2026 Schoology due by September 22, 2025

Stay Connected







https://internationalstudiesprep.net/

JOIN YOUR CLASS Instagram



ISPA_Classof26
Class of 2026 Chats
See Class Officers to Join

Home of the Phoenix



There's No Place Like ISPA